Confirming and Adding Course Instructions

107.09.25





Student Online Course Confirmation (1/4)

After <u>Add/Drop Period has ended</u>, the school will send a notice to each student to go to the **(**Online Course Selection <u>System</u> **)** to confirm the final selection of your courses •



Student Online Course Confirmation (2/4)

Following the instructions of the letter go to the [Online Course Selection System] and log in with your \ulcorner student id \lrcorner and \ulcorner course selection password \lrcorner , the system will pop up a Confirmation window, and ask you to confirm your courses at the course confirmation page \circ



Student Online Course Confirmation (20/4)

This is the window in

Chinese

所選課程尚未確認!!!

網路加退選業已結束,自本學期起改以線上確認所選課程, 不再發送紙本確認單

請於加簽作業期間, 3/9/2018 12:00:00 PM~3/16/2018 11:59:59 PM 確認本學期課程,逾期未確認, 以系統上所列示課程為結果

課程如有疑慮,請列印確認單,洽系辦協助處理。

請按確定按鈕,進入確認課程頁面



This is the window translated to English

Course Selection has not been confirmed!!!

Online add/drop courses has ended,

Please sign in between <u>9/25/2018 12:00 PM-</u> <u>10/1/2018 11:59 PM</u> to confirm your list of courses on the online system

If you have any questions about your selected courses please print a course confirmation form and **contact the Office for assistance.**

Press "OK" to enter the course confirmation page

Student Online Course Confirmation (3/4)

The online system will list the courses you have previously selected, and after checking that your courses are correct, press the "confirm" button to complete the course confirmation process, otherwise if you have any questions about the courses that appear then print the form and contact the Office for assistance.



Student Online Course Confirmation (4/4)

If you have returned to the course selection page, you are still able to print course confirmation form



Teacher or TA Adding Course Code

When issuing the endorsement code, please fill out the "Name" and "Student ID" then tear off/cut the corresponding QR code leaflet along the dotted line and give it to the student.

For adding course, please talk to Teacher or TA, and get the QR code, Students must scan the code and apply before the end of the add period. A QR code can only be used once by one student.



Student Adding Courses (1/3)

Adding Course Method (1)

Using your mobile phone (or tablet) download a QR code scanner app and scan the QR code to begin adding the course. <u>After making sure that this is the course you want to add</u>, enter your student number and course selection password and click <u>"Enrollment Confirmation"</u> to send.

課程 UPOL@0010 - 原住民族傳統領域與法律 加簽確認



If the QR code is used again there will be an error message that is displayed instead

Course Signup cannot be cancelled! Consider carefully before adding!⁸

Student Adding Courses (2/3)

Enter Code

977793BoPkw8 (線上加茶碼)

Adding Course Method(2)

Use a computer to log in to the Course Selection System and click the _"Course Adding Code" button and enter the code found below the QR code. Like before confirm the course is correct and click "enrollment confirmation"



Course Signup cannot be cancelled! Consider carefully before adding! ⁹

WHY DID I

WAIT!!??

Student Adding Courses (3/3)

Based on fairness, even if you are one second late, the system is already closed, and cannot be turned back on! If the QR code course adding is not completed during the time period, it is forfeited

If the code is entered after the time period the system will say "Sign up time has passed!"

Make sure that you do one of the 2 above steps before the time limit has been reached otherwise...

YOU'RE LATE? TRY EARLIER NEXT YEAR \otimes